

# K 3-K Policies

Please read thoroughly, sign bottom slip and return slip

## Attendance & Sick Policy:

-We hope that your child can attend school every day. However, sometimes this is unavoidable. Please give kind consideration for your child, the class and the teachers when he/she is sick. Please keep your child at home if he/she has had a fever, has vomited or had diarrhea in the last 24 hours or has symptoms of an illness or communicable disease.

-If you must pick up your child before school is dismissed, please go directly to the school office and sign him/her out in the office before coming to the classroom.

-School starts at 7:45 AM. We understand that occasionally you will be running behind. Please try your best to have your child here promptly. We would like to have all children in the class each day early enough to be ready to participate when class begins. If you do run late, please bring your child into the building, then sign in at the office.

## Separation:

Children handle separation many ways. The key to your child's adjustment will be a cooperative effort between parents and teachers. Children need time to adjust to their new routine. As a result, while your child is adjusting you may see tears. This is simply your child's way to handling a new routine. Tears typically stop a few minutes after the parents' departure. As your child masters the new routine, the tears will cease. This is all part of your child's developmental process and growth.



## Birthdays

On your child's birthday, the class will sing to him/her and your child will sit in our special "birthday chair" and be given a birthday crown. We will celebrate on or as close to the actual day as possible. We ask that you provide a small snack for the class on that day (cupcakes, donuts, cookies, etc) \*These items should be individualized for each student, please do not bring in a cake that has to be cut into slices for each student. Parents are welcome to come to class for their child's birthday celebration which is normally held during our snack time.

\*It is against school policy to distribute invitations to private parties. Please use the school directory to mail all invitations.

## Parent/Teacher Communication

-A written narrative of your child's progress will be distributed in January and again in May.

-The family and school connection is very important, as this connection helps support your child's developmental process in a positive way. Which is why I have utilized and developed many forms of communications for parents. (listed below)

Bloomz app (messaging, updates, photos, announcements, calendar), BSCS website k3k class page, my nurturing learners website ([www.nurturinglearners.net/](http://www.nurturinglearners.net/)) and of course email: [jking@scbss.org](mailto:jking@scbss.org)

*My door is always open, any questions please do not hesitate to message or email me.*

## Bathroom

We know your little one has just recently been potty trained. We know accidents will happen. Your little one will need to be able to clean and change their own clothes, per DSS. That being said, if your child cannot clean up themselves, you will be called to come clean and change your child. Please do not send pull-ups or diapers for any reason.

## Water bottles/Snacks

Please send a water bottle for your child daily and be sure to label it with your child's name. Also, please send a morning and afternoon snack for your child labeled with their name. If you would like to send a week's worth all labeled we are happy to store them for you and pull them out daily.

## Extra Clothing

An extra change of clothes *and* masks are required. Please be sure you send in weather appropriate change of clothes for us to keep here at the school in the event your child needs to change his/her clothes (be sure underwear and socks are included). If your child has an accident and we send them back in their change of clothes, please send in another set the following day. Please send in a Ziploc bag with your child's name on it.

\*girls need to wear shorts under dresses or skirts (these can be bicycle shorts, soffe shorts or any comfortable pair)

## Nap & Rest Time

For nap your child may bring one small item to snuggle with, blanket and/or lovie that will stay at school throughout the week. Please send a fitted crib sheet to go over the rest mat. All nap items will be sent home Fridays for laundering.

## Lunch

Please send a lunch mat with your child every day. This can be a small dishrag or anything able to be placed in the child's lunchbox.

### Full List of Items needed for k3:

Book bag

Lunch box & lunch mat

Mask

Nap items (crib sheet, blanket & or lovie)

Reusable water bottle labeled with name

Two snacks each day, labeled with name

Change of clothes labeled with name

Extra mask to keep in the classroom

(please put in Ziploc bag with child's name on it)

Please cut off and return ASAP

Child's name \_\_\_\_\_

K3-K

Parent signature: \_\_\_\_\_ Date: \_\_\_\_\_